

**Meeting to discuss the Conceptual Site Model and
Round 2 Site Characterization Summary Report**

April 18, 2006, 10:00 a.m. – 3:00 p.m. (management meeting follows)
Ater Wynne, 222 SW Columbia Ave., suite 1800, room 19E
Take the elevator to the 18th floor then walk upstairs to room 19E.
Conference line available: 1-866-262-1784 *6071501*

9:45 Arrive and settle in

10:00 Introduction and opening comments – identify EPA and LWG manager here

10:15 **Review the purpose of today's meeting** and our agenda – Mikell O'Mealy

Our purpose today is threefold:

1. To determine whether EPA/partners and the LWG share a common vision for the CSM, and if not, to identify what's needed to align our thinking and resolve any issues.
2. To agree on the objectives for and contents of the Round 2 Site Characterization Report.
3. To discuss Round 3A sampling tasks and a process for determining the scope of the tasks.

10:30 **Overview and discussion of LWG's proposed CSM** – LWG manager leads this discussion?
Prior to the meeting, please review the LWG's outline for the proposed Round 2 Site Characterization Summary report, which includes a proposed outline for the CSM (LWG plans to send the outline out via email by 4/14/06).

_____ will describe the LWG's proposal at the meeting to set the context for our discussion. Team members will identify any changes needed or issues to be resolved to allow agreement between EPA/partners and the LWG on the CSM.

Expected outcome: A list of changes needed or issues to be resolved to enable agreement on the CSM.

noon Lunch break – continue CSM discussion or check in with LWG and EPA/partner teams

1:00 **Overview and discussion of Round 2 Site Characterization Report** – LWG rep leads?

_____ will give a brief overview of the proposed Round 2 Site Characterization Summary report and team members will talk about desired objective(s) for the report, what should be in the report, and a process for developing the report and achieving the objective(s).

Expected outcome: Agreement on objectives for and contents of the Round 2 report and suggestions for a process to develop the report and ensure that the objectives are achieved.

2:00 **Identifying Round 3A sampling tasks and the scope of those tasks** – LWG rep leads?
Prior to the meeting, please review the LWG's proposed list of Round 3A sampling tasks (LWG plans to send the list out via email by 4/17/06).

_____ will give a brief overview of the LWG's proposed Round 3A sampling tasks, and team members will discuss needed changes and a process for determining the scope of each task.

Expected outcome: Agreement on Round 3A sampling tasks (or open technical discussion about needs and issues) and suggestions for a process to determine the scope of each task.

3:00 Adjourn technical meeting; check in meetings with LWG and EPA/partner teams

3:15 **Portland Harbor Managers meet** to consider the technical dialogue, resolve outstanding issues (if necessary), and determine follow-up actions needed.